



COPY

# ORDER

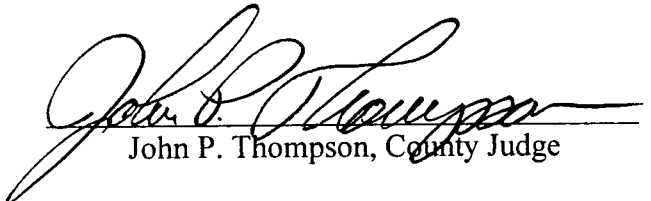
## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus Property to be disposed in (on-line) Public Auction and, if no bids are received, to be destroyed as worthless.

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held April 24, 2012, certain items as listed and attached hereto as "Exhibit A", were determined to be surplus property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151.;

**THEREFORE**, the aforementioned items on listed on Exhibit "A" of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor.

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (in said auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

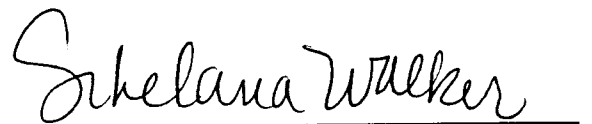


John P. Thompson, County Judge

### CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on April 24, 2012.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.



Schelana Walker, County Clerk  
Polk County, Texas



April 24, 2012 Surplus Property Order  
EXHIBIT "A" - PAGE 1 OF 5

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
SWINTEC 7000	01538
SWINTEC 7000	9506
SWINTEC 7000	03463
STAR PLUS PHONE	21098830
SWINTEC 7000	9705
SWINTEC 7000	01449
SWINTEC 7000	20005
SWINTEC 8014	59Z200911
PANASONIC FAX	KX-FL541

Transferring/Selling Dept.

Dept. Head Signature

*Maurice Smith*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

April 24, 2012 Surplus Property Order  
EXHIBIT "A" - PAGE 2 OF 5

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	SMITH CORONA	AU05441
	BROWN CHAIR	473228
	SWINTEC 8014S	01451

Transferring/Selling Dept.

Dept. Head Signature *Maria Smith*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

April 24, 2012 Surplus Property Order  
EXHIBIT "A" - PAGE 3 OF 5

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
Surplus/Salvage   
Waste

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

Inventory Number

Description of Equipment	Serial Number
CASIO CALCULATOR	02017997
GRAY CHAIR	NO NUMBER
BLUE CHAIR	000002134
BLUE CHAIR	NO NUMBER
GREEN CHAIR	NO NUMBER
GRAY CHAIR	NO NUMBER

Transferring/Selling Dept.

Dept. Head Signature

*Mark G Smith*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
Surplus/Salvage   
Waste

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
SHARP CALCULATOR	AD012386
SHARP	0D020886
CASIO	Q2034557
SHARP	CS-2680
ELECTRIC STAPLER	MH17992
CASIO	2034556
SHARP	020142
SHARP	5D012860
SHARP	4C020725

Transferring/Selling Dept.

Tax Office

Dept. Head Signature

*Manuel A. Smith*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

